

COMMON STUDY REGULATIONS

EFFECTIVE AS OF APRIL 2021

**DEN DANSKE
SCENEKUNST
SKOLE**

**THE DANISH
NATIONAL SCHOOL
OF PERFORMING
ARTS**



**COMMON
STUDY
REGULATIONS
FOR BACHELOR'S
AND MASTER'S
PROGRAMMES**

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PROGRAMMES

The Common study regulations regulates admission to and completion of The Danish National School of Performing Arts:

Bachelor's programmes in

- Dance and Choreography
- Theatre and Performance Making
- Musical Theatre
- Performing Arts Production
- Acting

Master's programmes in

- Choreography
- Dance and Participation

In addition to the Common study regulations, there is a specific curriculum for each programme, which describes the title, objective, admission criteria, qualification description, structure and subjects.

LEGISLATION

The Common study regulations has been drawn up based on the executive order on The Danish National School of Performing Arts, no. 1325 of 23/11/2023. The Common study regulation's provisions are reflected in procedures that appear on the school's intranet.

AFFILIATION

The programmes belong to the censor corps for The Danish National School of Performing Arts and the Study board for The Danish School of Performing Arts.

OBJECTIVE

The bachelor's programmes are delimited programmes that provide the student with the basis for continuing on to a master's program and for the exercise of professional functions. The master's programmes are well-rounded courses of study that provide a basis for the exercise of business functions and qualify the students to continue their studies at PhD level.

DURATION

The scope of the programmes is calculated in ECTS credits (European Credit Transfer System). The bachelor's programmes are standardized at 180 ECTS credits, corresponding to three years of full-time studies. The master's programmes 120 ECTS credits, corresponding to two years of full-time studies.

ENTRY REQUIREMENTS

The admission requirement for the bachelor's programmes is a passed entrance exam. The admission requirement for the master's programmes is a passed entrance exam and a relevant artistic education at bachelor's level.

ADMISSION

Before each admission, The Danish National School of Performing Arts publishes an application guide on the school's website. The applicants are assessed by an admissions committee, and The Danish National School of Performing Arts admits the applicants that the admissions committee deems best suited in relation to the admissions criteria. Applicants who are offered admission are required to provide information on completed educational activities from another Danish or foreign higher education institution that can be assumed to be able to provide a starting credit.

SEMESTER STRUCTURE

Each education is organized as an integrated programme with a defined structure that ensures that all students can achieve the intended learning outcome that appear in the qualification description. On each programme, there are a number of subjects which are described with learning objectives as well as

teaching, work and assessment methods for each semester. The semester structure provides an overview of the distribution of the subjects in the semesters with an indication of ECTS credits. The curriculum therefore only determines the placement of the subject elements in the semesters, and in the semester structure, the subject elements are listed according to their scope in ECTS credits. The temporal location of the subject element within the semester is determined in the planning. The teaching is planned according to the curriculum and communicated to the students at the start of the semester.

INDIVIDUAL DEVELOPMENT GOALS

In addition to the learning goals that appear in the curriculum, individual development goals can be continuously set for the individual student. On this basis, special activities can be organized with the aim of ensuring that the student achieves these development goals.

REGISTRATION FOR TEACHING AND ASSESSMENT

At the start of the semester, students are automatically registered for the semester's teaching corresponding to 30 ECTS credits. Registration for the subjects automatically entails registration for the assessment. Registration takes place regardless of whether the student needs to pass subject elements from the previous academic year. It is not possible for the student to opt out of the assessment.

ATTENDANCE

There is a general requirement to attend all educational activities. The curriculum for the individual program states the specific attendance requirements that must be met in order to pass each subject element. Absences are continuously registered and documented at the end of the subject element.

ASSESSMENT

At the end of each subject element, the person responsible for the subject element makes an assessment of the student and an assessment of whether the subject element has been passed or failed. The assessment is based on the student's participation in the teaching activities or in an exam. The student can pass the subject element with a sufficient degree of participation and a performance that demonstrates the minimally acceptable fulfillment of the subject element's learning objectives. The forms of assessment for each subject element appear in the programme-specific curriculum.

REASSESSMENT

If the student does not pass a subject element, the assessment must be in writing and contain a specification of which parts of the subject element and which learning objectives were not sufficiently met. The programme or specialisation manager is then responsible for preparing a plan for the reassessment. The re-assessment can be made on the basis of a re-examination, an exam, the student's efforts in the coming semesters or a substitute assignment that can be oral, written or practice-based. The plan must be discussed with the student. Once the plan has been determined, it also serves as a registration for the reassessment. As far as possible, the plan must be organized in a way that makes it possible for the student to complete the education within the stipulated time. The student has three attempts to pass a subject element, and a fourth attempt can be waived. If three consecutive assessments show that the student does not meet the requirements to pass the subject element, the rector can initiate a dialogue with the student about whether it is still possible to be enrolled in the programme.

EXTERNAL EXAMINERS

At least 30 ECTS credits and always including the bachelor's project and the master's project are assessed with external censorship. It is clear from the curriculum for the individual programme which other subject elements are involved. The external examiners are appointed by the Ministry of Culture.

SEMESTER INTERVIEW

At the end of the semester, the person responsible for the programme or specialisation conducts an interview with the student and possibly one or more teachers. The conversation must contain concrete advice on the nature and scope of the student's efforts in the following semester, including any individual development goals. A written summary of the semester interview is prepared, which can be included in the interview for the following semester.

WRITTEN ASSESSMENT

At the end of the bachelor's project and the master's thesis, a written assessment is prepared, which is attached to the graduation certificate.

CREDIT TRANSFER

The person responsible for the programme or specialisation makes decisions in all matters concerning applications for credit transfer. The decision presupposes an assessment of whether the completed activities are commensurate with the subject elements of the programme in the same period. If a student wishes to complete a study stay in Denmark or abroad, the activities must be approved in advance by the person responsible for the programme or the specialisation. At the end of the study stay, the student must document the passed education elements. In connection with prior approval, the student must give consent for the institution to obtain the necessary information after the end of the study period.

INTERNSHIP

It is possible to carry out an internship as a credit-bearing activity (cf. above), and in some programmes, internship is included as an independent subject element in the programme. The internship must make it possible for the student to achieve the intended learning outcomes described for the subject element, and give the student a basis for organizing the further course of study on the basis of knowledge of professional practice. The internship can be paid or unpaid.

LEAVE OF ABSENCE

Students cannot apply for leave before the subject elements of the first year of study have been passed, unless the application is based on maternity, adoption, military service or a contract with the Armed Forces or there are unusual circumstances. Additional rules for leave may apply for the individual programme, which can be found on the school's intranet. The Head of Education makes decisions in all matters concerning leave of absence. When leave is granted, a plan must be drawn up for how the student will resume the education with a view to graduating within the same cohort as far as possible. During the leave period, the student cannot participate in educational activities and assessments.

SUSPENSION

Students may be expelled from school in the event of:

- Insufficient professional development
- Unauthorised absence
- Disciplinary proceedings

DISPENSATION

In special cases, the Danish National School of Performing Arts can waive the rules in the Common study regulations and in the curricula for the individual programmes, which are determined solely by the school. The dispensation is submitted to the relevant Study board for approval.

COMPLAINTS

Complaints about decisions in accordance with the Common study regulations and the curriculums for the individual programmes must be submitted in writing and with reasons to the rector of The Danish National School of Performing Arts within two weeks after a decision has been communicated to the complainant. If the complaint concerns legal questions about a student's circumstances, the school's decision on the complaint can be brought before the Ministry of Culture. In that case, the school issues a statement, on which the complainant is given the opportunity to comment within a period of at least one week. The school then sends the complaint to the ministry, with the statement attached and the complainant's possible comments thereon.

ENTRY INTO FORCE

The Common study regulations comes into force as of 1 April 2021.

APPROVAL

This version of the Common study regulations was discussed in the school council on 19 November 2020 and then approved by the principal. Editorial changes have been made per 18 March 2024.